

# VED ENTERPRISES PVT. LTD.

**(Housekeeping Merchandiser of 21st Century Through Experience & Expertise)**



## PROPOSAL & OVERVIEW



An ISO : 9001:2008

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# OVERVIEW

For more than a decade, Ved Enterprises Pvt. Ltd. has delivered best-in-class facilities maintenance services to customers in a wide variety of markets including corporate/commercial, hospitals, plant, services manufacturing, education, retail, government, financial institutions and public venues.

In the scope of facilities maintenance, our customers come to us for janitorial, operations and maintenance services. We deliver these facilities maintenance services efficiently, effectively, professionally, and now environmentally-friendly Green Clean program. Choose stand-alone offerings or bundle packages tailored to your company's specific facilities maintenance needs.

A 95% customer retention rate attests to the satisfaction of our customers and the quality of the facilities maintenance services we deliver each day.

The key to our success is incomparable innovation in both facility technology and leading-edge initiatives Green Clean program. Our customers and competitors alike look to Ved Enterprises Pvt. Ltd, as a leader in integrated facilities maintenance.

At Ved Enterprises Pvt. Ltd., keeping in view the trend and the demand going global, we have equipped ourselves with the latest equipments from the world leader. "We standardized our operations by implementing multi-clean program, team concept and with the distinctions of ISO 9001:2008. We offer a complete plethora of options for a cleaning and dust-free atmosphere".

We as industry leader offer varied solutions to a host of multinational as well as Indian corporate



# WHY CHOOSE US

All janitorial services companies may appear similar until you take a closer look at Ved Enterprises Pvt. Ltd's Janitorial Services. The key issues that separate us from other commercial cleaning services include.

Full range of building and commercial cleaning services. Our Janitorial Services consistently leads the field in initiating the use of more efficient cleaning approaches. This includes eco-friendly chemicals; light weight, maneuverable equipment.

Stringent hiring and selection process. Our employees embrace company values, and we believe in treating everyone justly and fairly. Competitive compensation, performance-based recognition, all statutory compliances, extensive training, and opportunities for advancement all result in greater productivity and service longevity. Customers benefit.

Powerful management tools. These systems facilitate communication, increase worker productivity, and integrate processes to measure the success of your commercial cleaning services.

One of the industry's most innovative and successful environmentally friendly cleaning programs, Green Care. Our customers reap the benefits of green cleaning, which impacts employee health and morale, the company's reputation and the bottom line.

Focus on your core business and leave the rest to the facility management. With one Contact Us and consolidated services. You'll save time and money.

Sustainability. Ved Enterprises Pvt. Ltd's Green Care program minimizes the environmental impact of building operations through the use of environmentally responsible products, equipment and procedures.

Quality Assurance. We have adopted the ISO 9001:2008 program, the most widely known quality management system in the world. We are the only commercial building maintenance company that takes the time to ISO-certify every location to ensure that we deliver on our commitments. In addition, our industrial preventative maintenance programs keep you running in top form while saving you money.

# JANITORIAL/CLEANING SERVICES

Surface area managed include Horizontal i.e. flooring (hard and soft), Vertical i.e. walls (synthetic, natural based or paint) and Glass (curtain and individual frames).



Types of horizontal surfaces managed include hard quarry stone, imported soft stone, processed stone pure wool, and blends, imported synthetic yarn etc. Service on these surfaces is provided for both restoration and maintenance. Housekeeping Services division is responsible for the upkeep of offices, hospitals, pubs, hotels, Cineplex's, IT Parks, Airports, Libraries, and industrial units. Services rendered include daily cleaning, vacuuming, trash removal, floor care, restroom cleaning, and interior glass cleaning of premises.

The company offers a one stop solution to all housekeeping needs. Our trained manpower with sophisticated equipment consistently delivers way ahead of our client's expectation in terms of quality upkeep. Our janitorial service offering is unique due to our depth of understanding of customers' individual needs, and the depth of experience upon which we have built best practices.

Our intense janitorial service training programs, superior on-site management, and the respect we show our customers and employees create an environment in which we consistently exceed the janitorial service needs and goals of our customers.



Supported by the constant innovation that defines all aspects of Ved Enterprises Pvt. Ltd. quality, our janitorial services put customers first.

We have the staffing, expertise and understanding required to meet all your janitorial service needs in demanding high traffic environments.

We look forward to the opportunity to serve you for all your commercial cleaning service needs!

Our service emergency line operates 24 hours a day, 7 days a week and you can always Contact Us with queries or problems which we will deal with expediently.

**Some of the Janitorial Cleaning Services we provide are listed below :**

- Cleaning and Maintenance Services
- Washroom Hygiene
- Cleaning Walls
- Building Maintenance
- Office/Facility Cleaning
- Carpet Cleaning
- Deep Cleaning Services
- Dusting and High Dusting
- Window Cleaning
- Ceiling Cleaning & Dusting
- Specialty Cleaning Services Exterior Property maintenance.

# HORTICULTURE

## **Integrated Landscaping Maintenance**

Truly effective Horticulture management requires the ability to deliver a complete range of services. Our services combine intelligent cost control and multi-layer problem solving into a complete landscape management solution.

## **Comprehensive Grounds Maintenance Programs**

From month to month and season to season, your investment is managed by experts capable of identifying and reacting to any need immediately.

## **Expert Horticulture Services & Care**

Our staffs of experts with advanced horticulture degrees applies both education and experience to the design of fertility and pest management programs that meet the state's unique requirements.





# COMMERCIAL CLEANING SERVICES

Ved Enterprises Pvt. Ltd. is a commercial cleaning and janitorial company committed to deliver quality services to its clients.

Ved Enterprises Pvt. Ltd. provides both interior and exterior retail commercial and industrial cleaning and janitorial services.

These services can be customized to meet your needs.

Some of the commercial cleaning services offered are complete janitorial services (dusting, vacuuming, cleaning of light fixtures, baseboards, cleaning of reception areas and foyer, trash collection), commercial carpet cleaning (annual, bi-annual, quarterly or one-time), floor maintenance (stripping/waxing, varnishing), Window cleaning (both exterior and interior), lighting replacement sanitary services, concrete cleaning, sidewalk cleaning, parking lot sweeping, parking garage cleaning and deck cleaning.

## **Services are provided to the following facilities:**

Commercial multi-tenant buildings

Corporate offices

Headquarters

Daily/weekly/monthly scheduled janitorial and cleaning services

Office Buildings (large and small offices)

Executive Offices

The staff at Ved Enterprises Pvt. Ltd. utilizes only biodegradable safe cleaning products that contribute to a healthy environment. The staff at Ved Enterprises Pvt. Ltd. is committed to 100 % client satisfaction



# GOVERNMENT FACILITIES CLEANING SERVICES

Ved Enterprises Pvt. Ltd. offers both Contact Us and on-demand cleaning and janitorial services with the flexibility and resources to provide service according to your schedule, without ever having to inconvenience your staff or your property visitors. Ved Enterprises Pvt. Ltd. provides trusting, reliable, insured and bonded cleaning and janitorial services to various government offices and buildings across NCR. Ved Enterprises Pvt. Ltd. can meet all your needs

Services offered embrace all aspects of office and building cleaning from daily tasks such as washroom hygiene and sanitization, to periodical cleanings, care of carpets, walls, ceilings, Windows (both exterior and interior), telephones, computers, emptying trash, detailed dusting of (high / low lunchroom cleaning and various other customer services

By selecting Ved Enterprises Pvt. Ltd. as your cleaning service provider, you can be rest assured that your office/building will be impeccably maintained and will reflect the professional image. In addition, our services will create a healthier and more positive working environment for your employees.

The staff at Ved Enterprises Pvt. Ltd. are all insured and specially trained in the most modern and effective cleaning techniques. Our professional staff is also trained in occupational health and safety procedures and is environmentally conscious. All cleaning products utilized are eco-friendly. The staff at Ved Enterprises Pvt. Ltd. work extremely hard to ensure that all cleaning service programs are performed to the highest cleaning industry standard.

Let the friendly experienced managers at Ved Enterprises Pvt. Ltd. customize a cleaning and janitorial service program for your government office and or building. These services can be provided anywhere from a daily, weekly or monthly basis. Our Window cleaning services and floor maintenance packages can also be custom tailored to meet your needs. Our clients are our #1 priority. To guarantee the highest level of cleaning services, we utilize quality control programs which include onsite inspection on a regular basis.



# EDUCATIONAL FACILITIES CLEANING SERVICES

Be it schools, colleges, technical institutes and or universities – Ved Enterprises Pvt. Ltd. can meet all cleaning and janitorial services needs of these educational based facilities. The children are our future. And while schooling helps provide a solid foundation for that future, a clean school only helps that foundation of any country. All students need a clean working environment just like any other office and business. At Ved Enterprises Pvt. Ltd. we strive to ensure that the school working environment is clean and healthy for staff, students, parents and other visitors.

Ved Enterprises Pvt. Ltd. provides high quality commercial and cleaning janitorial services with 100% satisfaction guarantee. You can rely on trust worthy and dependable service when it comes to meet all your cleaning needs. The staff at Ved Enterprises Pvt. Ltd. pays attention to detail. We have excellent rates and references. All staff are fully trained, insured. All staff is easily identifiable through our company uniforms and identification badges. All cleaning services are performed in accordance to the health and safety regulations. We provide regular onsite inspection by our quality control managers. Our school and university cleaning services packages can incorporate both interior and exterior cleaning services and building maintenance. Some interior services include cleaning of all teaching areas (classrooms/auditoriums), student common area(s), teacher and principle offices, student accommodation, entrance halls and lobbies, stairs, pathways, restrooms, glass doors and frames, lunch rooms, cafeterias, gymnasiums.

Detailed cleaning services are also offered and include cleaning of computers, sanitization of keyboards, telephone sanitization, cleaning of labs and lab equipment and furniture care.

Exterior services can also be provided and these include grounds keeping, pressure washing, window cleaning (both interior and exterior), side walk cleaning and parking lot cleaning.

Our general housekeeping and cleaning services include:

Comprehensive floor care services (sweeping, mopping - dust/damp mopping, scrubbing and stripping, burnishing, sealing, waxing). Floors could be concrete, terrazzo, and sheet rubber flooring or rubber tile.

Complete carpet care packages are offered and include daily vacuuming of high traffic areas, spot removal and carpet extraction services.

Cleaning and sanitization of hand railings as well as wall care (i.e. all marks, splash marks, cobwebs etc).

Removal of all trash from waste paper baskets and sanitization of all bathrooms.

Consultants from Ved Enterprises Pvt. Ltd. can sit down with you to determine the cleaning services required for your facility. We also submit tenders for requests for proposal for janitorial services. We can construct a cleaning schedule based on your needs ranging from daily cleanings, to weekly, bi-weekly, monthly, quarterly and annual cleanings. Clean schools create a positive impression on parents, teachers, and staff. Most importantly, a clean environment.

We use environmentally friendly cleaning products and have a 'green clean' approach to cleaning. At Ved Enterprises Pvt. Ltd, you can expect a 1 stop solution to all your facility's cleaning requirements. We provide labor, products and only the best equipment to clean your educational facility.

# MEDICAL FACILITIES CLEANING

A healthy medical facility environment is critical to the reduction in the spread of bacteria and viruses. At Ved Enterprises Pvt. Ltd.; we focus on preventing the spread of infection and bacteria through proper housekeeping services.

The staff at Ved Enterprises Pvt. Ltd. is highly trained in maintaining high levels of cleanliness in medical office complexes. We use cleaning products that disinfect and kill bacteria and germs while being eco-friendly at the same time.

The staffs at Ved Enterprises Pvt. Ltd. pay special attention to high touch areas such as faucets, towel dispensers, and flush handles and push plates. Our multiple cleaning processes and proactive carpet and floor care programs work jointly to keep carpets and floors fresh, clean and germ free.

Some of the medical cleaning services include ceiling, floor care, detail vacuuming, carpet cleaning and odour control services. We also provide day to day cleaning and janitorial services such as emptying, cleaning and sanitization of all trash receptacles, dusting and damp mopping floors, damp wipe, polishing and shining all bright work, metal fixtures, utility fixtures and plumbing, restroom clean up and sanitization, replacement of all tissue, seat covers, soap and towel dispensers and spot cleaning.

Some of the medical facilities served by us are:

- Medical centers
- Medical Clinics
- Healthcare Offices
- Extended Care Facilities
- Dental Clinics
- Medical Labs
- Nursing Homes
- Long-Term Care Facilities



Poor indoor air quality is an environmental risk to public health and by getting done the A.C. duct cleaning with hi tech technologies that are eco-friendly and safe. For example, filtered vacuums are used, damp dusting is implemented and walk-off mats are utilized. The staffs at Ved Enterprises Pvt. Ltd.thoroughly understand the importance of creating a clean and germ free environment.

In addition to maintaining the interior facility sparkling clean, Ved Enterprises Pvt. Ltd.also offers services to maintain the exterior of the office/building just as clean. Such services include pressure washing, lawn and garden maintenance, exterior Window cleaning, parking lot sweeps etc.

Basically, whatever your facility cleaning need may be, Ved Enterprises Pvt. Ltd.can fulfill it with 100% customer satisfaction. All services can be custom tailored according to your schedule and budget.

## MANUFACTURING CLEANING SERVICES

Ved Enterprises Pvt. Ltd.is reliable industrial cleaning services provider in all across the India. We have more than 5 years experience in the manufacturing and industrial cleaning janitorial services.

We provide you cost effective manufacturing cleaning services to a variety of industries. If you have an industrial business like factories, warehouses and manufacturing companies so you need a professional industrial cleaning services for providing clean and safe working place to people. The demand for manufacturing cleaning services has been on a balanced rise since the recent past Ved Enterprises Pvt. Ltd.is a well known company due to quality cleaning services and increasing cleaning services demand in the market Industrial establishment can be dangerous to people who are not well trained for cleaning them. Industrial cleaning is not a simple task as you might think Industrial cleaning services require more skillful approach and training. Safety is our main concern for manufacturing cleaning services. We are able to fulfill your needs with cost effective manner.



# WAREHOUSE CLEANING AND MAINTENANCE SERVICES

Ved Enterprises Pvt. Ltd. undertakes internal and external cleaning of large industrial spaces from warehouses to call centers, waste transfer stations to car showrooms. We provide all types of interior and exterior industrial warehouse facility services from high rise janitorial dust and oil removal services to general warehouse floor scrubbing services. Ved Enterprises Pvt. Ltd. provides cleaning solutions to commercial, institutional and industrial properties. Regular maintenance of your industrial space is vital to ensure the

Health and Safety of your employees and customers. Ved Enterprises Pvt. Ltd. provides 7 days a week professional and efficient cleaning services for commercial clients. We are a premier industrial facility maintenance cleaning service and offer both annual contract and on-demand cleaning services with the flexibility and resources to clean according to your schedule, without ever inconveniencing your production, employees, tenants or property visitors, is our personal guarantee! We offer to our entire client competitive rates together with the highest standards of cleaning services We start your warehouse cleaning from top to bottom.

Once we have completed the dust debris, and spill and stain removal to our satisfaction, we then commence the floor scrubbing process. With our top of the line industrial ride-on floor scrubbing machine. We adequately scrub and clean your warehouse floors while ensuring a safe, dry and clean warehouse floor. We use only products that are water based, non-toxic and biodegradable.

Finally, we apply any desired sealant back to the flooring. Once finished, your warehouse will spritz and shine!

All staffs at Ved Enterprises Pvt. Ltd. are experienced in the rapid and cost-effective cleaning of large warehouses and industrial units. We can clean depots and buildings of any size effectively and thoroughly. Contact Us for a rapid response about your warehouse needs.



## **TRAINING**

The training of our staff is arranged as per the latest industry demands, which enable them to face any arising challenges efficiently. For this, we maintain a large database of manpower that allows us to meet urgent requirements of the clients.

Job specific training is provided by properly understanding the requirements of the job. For example the contents of the Housekeeping involves-

#### Grooming Standards

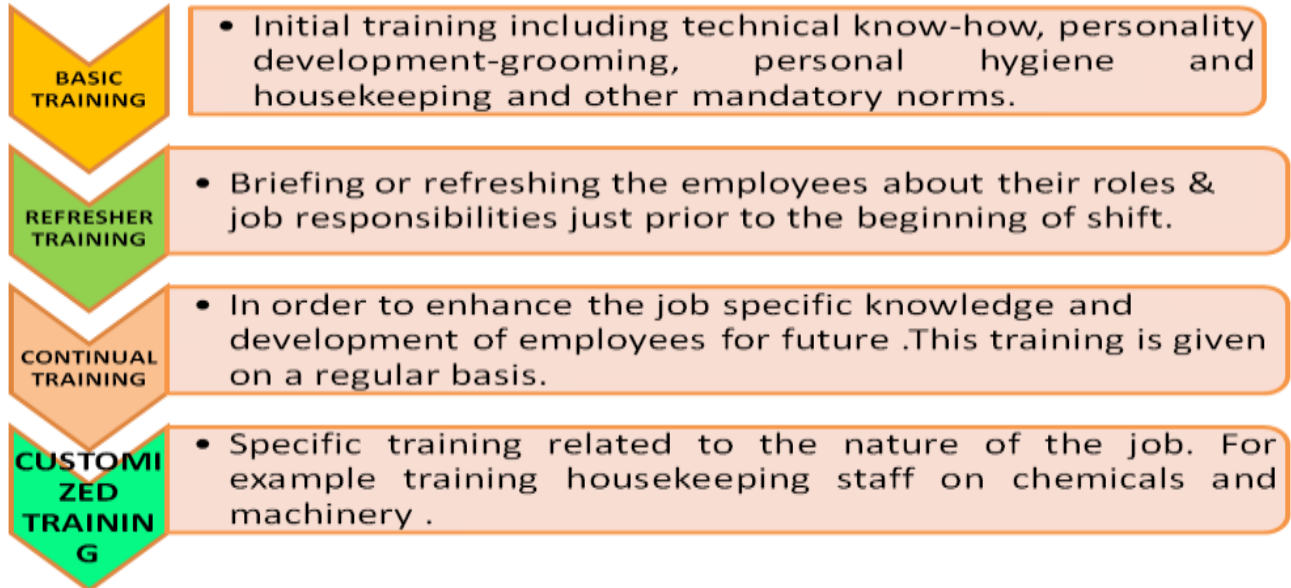
- Tools & Material Knowledge
- Knowledge of chemicals
- Mops /brush handling
- Hospitality phrases
- Caddie kit setting
- Washroom cleaning
- Handling Wringer Trolley
- Window Glass Cleaning
- Duster/Dusting Levels
- Maintenance Job Order
- Safety Training
- Greeting guests/managers etc.
- Positive Attitude
- Basic Etiquettes & Manners etc

The training curriculum includes:

- Fire fighting drills
- First Aid training
- Electronic security equipment training
- Physical training
- Disaster Management training
- Turnout drills
- Evacuation drills
- Frisking methods
- Gate Management
- Etiquettes & Manners etc



## TYPES OF TRAINING



## **QUALITY**

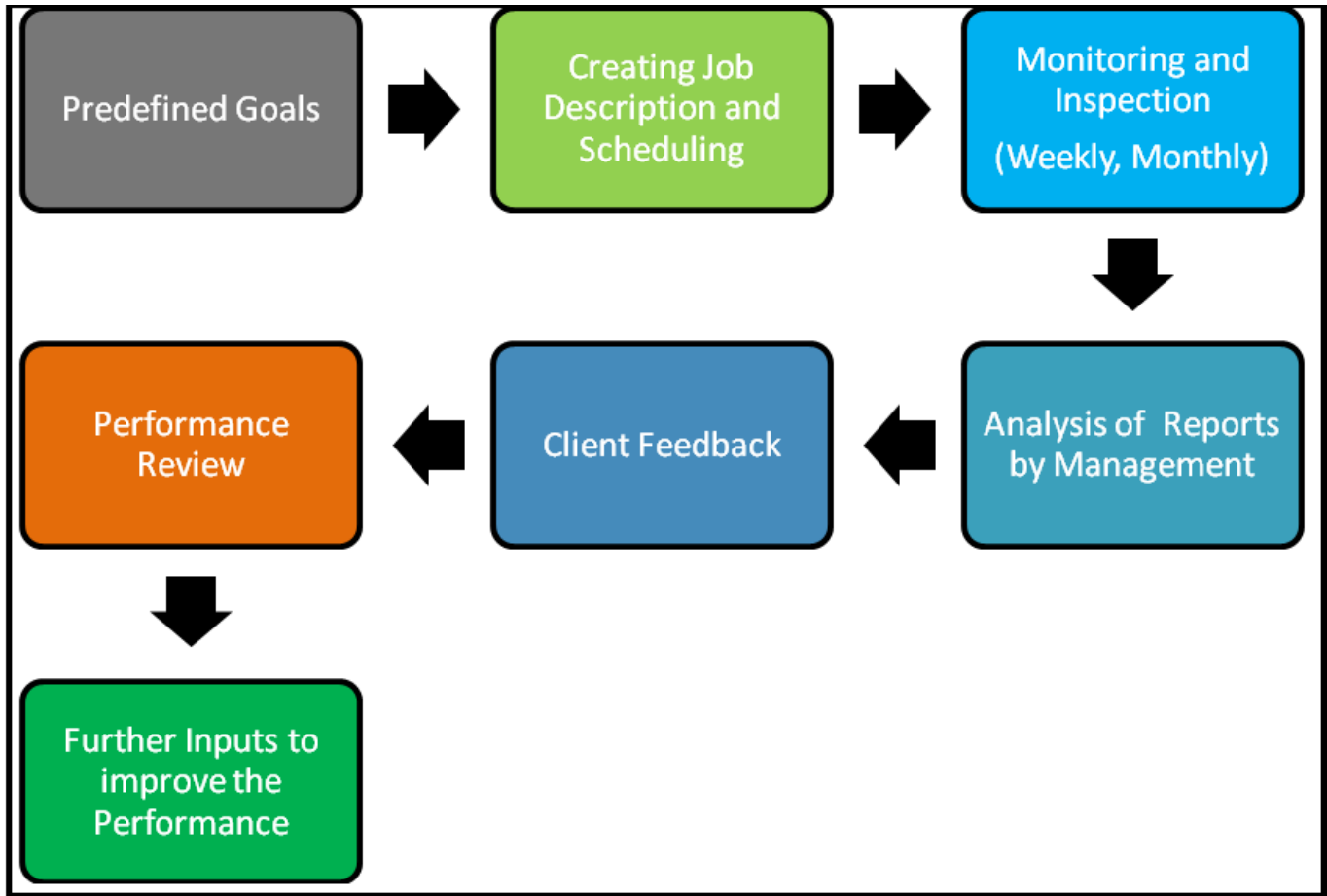
We have gained reputation in handling various event management, securities and other associated activities. Our Facility Management, Security and other associated services help us to effectively meet the demands of our clients. Moreover, we also ensure high quality in our services by working on effective planning to ensure accurate and result oriented services. These include:

- Planning the task assigned
- Estimation of Resources
- Manpower and Resource Management
- Assigning tasks as per the expertise
- Ensuring division of labor
- Supervising the entire work process
- Analyzing the final results

With years of experience in the hospitality service area, we follow a thorough quality assurance methodology to ensure good results in the services that we offer the clients. For this, we have a trained management team, which takes a close look at each operation and evaluates the progress of quality improvements and inspection schedules. Further, we also supplement routine quality inspections and follow feedback program from our clients, which help us to receive their feedback and provide them with best services.



## QUALITY PROGRAM



### SITE INSPECTIONS:

Conducting formal and informal facility inspections of each managed building on a regular basis.

A proper schedule for Inspections would be maintained and include general review of security, housekeeping and maintenance services.

Operation head will brief the housekeeping manager, security officer and the staff based on his observations of the services at the sites regarding improvement areas.

He will check the On-site complaint record and will ensure the complaint closure as per the SLAs.

## **OUR VALUED CLIENTS**

### **GOVERNMENT BODY**

- ESIC HOSPITAL Indore MP
- INDIAN OIL CORPORATION LTD. (Refinery Division , Refinery Nagar , Mathura UP
- SPORT AUTHORITY Sonapat Haryana
- NATIONAL FERTILIZER CORPORATION LTD. A – 11, Sec. 24, Noida UP
- CENTRAL ELECTRONICS LTD, Shahibabad, U.P.
- MANGALORE REFINARY AND PERTOCHEMICALS LIMITED – Mangalore , India
- HAL KORWA, Korwa , Amethi UP
- INDIAN OIL CORPORATION LTD. CHENNAI (TAMIL NADU).
- OMPL ONGC MANGALORE (KARNATAKA).
- CISF MRPL CAMPUS MANGALORE (KARNATAKA).

### **HOSPITALS & NURSING HOMES**

- BATRA HOSPITAL, 02 Hospitals at New Delhi,
- PUSPAWATI SINHANIA HOSPITAL (PSRI) SHEKH SARAI, NEW DELHI
- SITARAM BHARTI INSTITUTE OF SCIENCE AND RESEARCH HOSPITAL, 02 Hospitals at New Delhi,
- MOOLCHAND MEDICITY HOSPITAL, New Delhi
- DELHI HEART LUNG NISTITUTE, New Delhi
- MAJEEDIA HOSPITAL (VEPL) HAMDARD NAGAR NEW DELHI
- ALCHEMIST INSTITUTE OF MEDICAL SCIENCES, Gurgaon

- SHARDA HOSPITAL & RESEARCH CENTER, Greater Noida
- VIMHANS HOSPITAL NEHRU NAGAR New Delhi
- EYE-Q HOSPITAL, Gurgaon
- INDIAL SPINAL INJURIOUS HOSPITAL Vasant Kunj New Delhi
- THE PARAS HOSPITAL, Gurgaon
- ROTTARY BLOOD BANK (VEPL) TUGLAKABAD IND. AREA, NEW DELHI
- GANESH HOSPITAL, Ghaziabad, U.P
- M. K. HOSPITAL, BHIVANI, H.R.
- NARAINDER MOHAN, MOHAN NAGAR, Ghaziabad
- SHEETLA HOSPITAL & EYE INSTITUTE, Gurgaon, H.R.
- PARAS HMRI HOSPITAL PATNA (BIHAR)
- JAYPEE HOSPITAL NOIDA UP

### **CORPORATE & PRODUCTION UNITS**

- ESCORTS RPD FARIDABAD
- MARKETING TIMES (P) LTD.
- AUDI AUTO, NEW DELHI
- SYSCOM CORPORATION LTD
- SMART CHIP LTD., New Delhi
- THE PRIA, New Delhi
- CELL NEXT SOLUTIONS LTD., New Delhi
- THE DELHI SOCIETY FOR THE WELFARE, New Delhi

- UNITED TECHNOLOGY (P) LTD, Gurgaon
- RDS MANAGEMENT SERVICES (P) LTD, New Delhi
- RENAISSANCE FURNITURIES (P) LTD, New Delhi
- YMCA C.P. New Delhi
- ESCORTS CONSTRUCTION EQUIPMENT Faridabad Haryana
- AKUMS DRUGS PHARMACEUTICALS LIMITED Haridwar
- PRECISION ELECTRONIC LTD, NFC New Delhi
- ARA HEALTH CARE PVT. LTD. Madhuvihar New Delhi
- GOLEDN EXPOTRADES PVT. LTD. New Delhi
- VALUE FIRST MEDIA PVT LTD GURGAOUN.
- VALUE FIRST MEDIA PVT LTD PARMANOO (H.P)
- LUMINIUS POWER TELEINFRA LIMITED GAGRATE (H.P)

## **INSTITUTIONS**

- NEW DELHI INSTITUTE OF MANAGEMENT, 05 Centers at New Delhi
- TEACHERS TRAINING INSTITUTE, New Delhi
- SAGE PUBLICATION (P) LTD, New Delhi
- DELHI SOCIETY FOR THE WELFARE OF MENTALLY RETARDED CHILDREN, New Delhi
- ACCURETE ENGINEERING COLLEGE & MANAGEMENT INSTITUTE, Greater Noida,
- ANGAL SALOON & HOTEL MANAGEMENT INSTITUTE, Greater Noida,
- PATHWAYS INERTNATIONAL SCHOOL, Sector - 100, Noida UP
- SHALOM PREDENCY SCHOOL, Gurgaon
- SHALOM INTERNATIONAL, Gurgaon.
- SHALOM NIRMANA, Gurgaon.

## **RESIDENTIAL APARTMENTS**

- ASHOKA APARTMENTS, New Delhi
- KAILASH APPARTMENTS, New Delhi
- SWASTIK APPARTMENTS, New Delhi

Call us today for a service consultation.

**Ved Enterprises Pvt. Ltd.**

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